

## Appointment

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**From:** Lavoie, Emma [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=86AC7844F12646C095E4E9093A941623-LAVOIE, EMMA]  
**Sent:** 5/5/2017 3:46:27 PM  
**To:** Lavoie, Emma [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=86ac7844f12646c095e4e9093a941623-Lavoie, Emma]; Arzuaga, Xabier [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=391506b90acb488a9e7b6079fc84895f-Arzuaga, Xabier]; Axelrad, Daniel [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6a51eaa06cef403abd7d28275fd278b4-DAXelrad]; Barone, Stan [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a4f8618acbb418da24c110f3123a2af-Barone, Stan]; Benson, Amy [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=af9a4daf52d6466d8cd1df8b8d29ae47-ABenson]; Branch, Francesca [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=Branch, Francesca]; Camacho, Iris [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=5598d2cc8e3c4302aff255a840a991dc-Camacho, Iris]; Cogliano, Vincent [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=51f2736376ac4d32bad2fe7cfef2886b-Cogliano, Vincent]; Congleton, Johanna [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=Congleton, Johanna]; Cowden, John [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=4cccc2629cb043e0901c6b5f61344e9c-Cowden, John]; DCRoomEast4225/DC-EPA-EAST-OCSP [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user55ea338b]; Dzubow, Rebecca [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=403ca1721f3d43d38de9189a93a95b76-Dzubow, Rebecca]; Flowers, Lynn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1a4411c874d041b9a8badfc32b91bd70-Flowers, Lynn]; Foster, Stiven [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=43d242767f304355ad415ec856988213-sfoste02]; Gatchett, Annette [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f12d699a71f84e21bddbb876dae7f96c-Gatchett, Annette]; Gibbons, Catherine [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=2ac775a35a0945718edc7e02f50e6c12-Gibbons, Catherine]; Glenn, Barbara [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7a2dc9210d2d4d02a623b33f87f49436-Glenn, Barbara]; Hagerthey, Scot [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=40321ee06f2848b89f820d4a230cfe7-Hagerthey, Scot]; Henry, Tala [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8bfc0a617a4a43baa8856541c70622be-THENRY02]; Hoff, Dale [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7869a2d513614599a4b29144c3442d24-Hoff, Dale]; Hogan, Karen [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=eb7dc31713d443f0a322f0163d8d7c73-Hogan, Karen]; Hospital, Jocelyn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e660d2883ff64808aa2b2cb6d3d10d56-Hospital, Jocelyn]; Jones, Samantha [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=eac77fe3b20c4667b8c534c90c15a830-Jones, Samantha]; Kirk, Andrea [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=950a380c45ab4cb48d882dc3c2a87f30-Kirk, Andre]; Kraft, Andrew [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=4a94a4f199b247778abb02285a51b927-Kraft, Andrew]; LaLone, Carlie [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e8ef170ef62c4180806e38418908f605-LaLone, Carlie]; Lowit, Anna [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1d3428a2c0b84d5099124a0460babd53-Anna B. Lowit]; Luke, April [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b98bf69c14b142d3ac8e0e9132ee36ed-Luke, April]; Markey, Kristan

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**Subject:** Systematic Review Community of Practice May 2017 meeting  
**Attachments:** Community of Practice Team Charge\_2017-05-18.docx; EPA Community of Practice for Systematic Review Participants 5.15.17.docx; Systematic Review Community of Practice; Summary of OPP (HED) Literature Review.pptx  
**Location:** PY S4350; 4128 East; RTP B230  
  
**Start:** 5/24/2017 5:00:00 PM  
**End:** 5/24/2017 6:00:00 PM  
**Show Time As:** Tentative

Slides for OPP presentation are attached. Please note the meeting is audio + Adobe only. No video.

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Because of lack of Tandberg rooms available, we will use Adobe Connect for the meeting in PYS, RTP and Clinton East.

#### Locations

HQ @ EPA East 4128

HQ @ Potomac Yards S4350 (NOTE ROOM CHANGE)

RTP-B230-Max20-NCEA/RTP-Bldg-B

Online: Teleconference Line / Ex. 6

Dial-in information: Teleconference Line / Ex. 6

Attached is the list of participants and an outlook group list of email addresses that you can import to your outlook account.

#### Systematic Review Community of Practice May 2017 meeting

##### Agenda:

- 1) Status of SR activities in OCSPP – OSCP (Kristan Markey) and OPP (Austin Wray) – 20 mins
- 2) Status of Agency SR documents including IRIS handbook & OCSPP framework – 5 mins
- 3) Status of Charge to the Community of practice inventory – 10 mins (attached)
- 4) Sharing documents – 5 mins
- 5) Training or support needs – review list and identify topic need for a meeting/discussion or training in the summer. – 10 mins
- 6) Community activities & needs – topics, activities, seminars, needs etc that are happening and should be shared. – 5 mins

If you wish to add an agenda item please contact Kristan and Emma. The meeting will start promptly, be efficient and provide top level information – any further conversation needed will be identified and scheduled for a smaller group.

##### Training needs:

Many of us, or our colleagues, need some training and or awareness in elements of Systematic Review practices and tools. Here is a list of examples.

- Introduction to Systematic Review for end-users or future practitioners: Description of standard steps and terminology in Systematic Review, resources and publications.
- Available US and International guidance and frameworks for systematic Review: explanation of available guidance e.g., NTP OHAT, IRIS handbook, OCSPP framework and examples of evaluations that have implemented systematic review practices; associated successes and efficiencies.
- Implementation:
  - Refining a review – PECO statements for fit for purpose reviews
  - Literature search strategies and tools
  - Tools and approaches for managing references
  - Literature screening and categorization (“tagging) plus associated software and automation techniques
  - Quality assurance/quality checking – getting and keeping reviewers on the same page
  - Data extraction – Designing templates
  - Data integration or “evidence synthesis”
  - Approaches for methodological evaluation and risk of bias

